

Paisley, 12<sup>th</sup> September 2018

Minutes of the meeting of **PAISLEY EAST & WHITEHAUGH COMMUNITY COUNCIL** held at Sherwood-Greenlaw Church, Paisley on Wednesday, 12<sup>th</sup> September 2018 at 7.00pm.

Present: John Bell, Gaynor Corry; Helen Dykes, Elizabeth Logue; Robert Moore; Graham Paterson; Andrew Ramsay; Jean Ramsay; Catherine Scally; Jhulia Watt

**Attending** Councillors Jeniffer Adam-MacGregor (from Item 4 onwards)  
Carolann Davidson; Neill Graham; John McNaughtan & Jim Sharkey  
[Renfrewshire Council]  
George Adam MSP [from Item 4 onwards]  
Brian McLaughlin [Renfrewshire Wardens Service- until conclusion  
of Item 3 only]  
PC Morag Gillespie & PC Gary Martin [Police Scotland – until  
conclusion of Item 2 only]  
Margaret Cowie [Local Resident]

*Chair: Helen Dykes*

1. The Chair, Helen Dykes, welcomed those present and thanked everyone for attending the first Community Council meeting of the 2018/2019 session.

Apologies for absence had been intimated by or on behalf of Diane Watt.

## 2. **POLICE SCOTLAND**

The Chair invited the representatives from Police Scotland to address the meeting.

PC Gillespie briefly introduced herself and her colleague, PC Gary Martin, explaining that while she is new to Community Policing, she has recently joined the team, though and will be covering the Seedhill and Town Centre areas

PC Gillespie then went on to provide a brief overview of the crime statistics since 1<sup>st</sup> August.

In Seedhill there had been 48 crime reports consisting largely of offences such as shoplifting from various retails outlets. In some instances, those had included multiple offences by the same perpetrator.

There had also been some instances of vandalism in the vicinity of Bank Street

In the Whitehaugh part of the beat, there had been 12 crime reports raised over the same period, largely for minor incidents/offences.

The Action Plan that was in place over the summer months to tackle youth antisocial behaviour had been fairly effective in helping to curb the level of antisocial activity around the area. While there had been some overspill from events taking place at the Lagoon, those instances had been duly dealt with.

The officers explained that with winter approaching and the darker nights, residents should be aware that there is likely to be an increase in housebreakings, so are advised to take appropriate measures and due care to ensure that their home and any sheds/outbuildings are kept secure.

Following a brief discussion of the points raised, the Chair thanked both officers for their helpful and informative input.

*[PC Gillespie & PC Martin left the meeting at this point]*

### **3. RENFREWSHIRE COMMUNITY SAFETY PARTNERSHIP – WARDENS SERVICE**

The Chair invited Brian McLaughlin from Renfrewshire Wardens Service to address the meeting.

Mr McLaughlin, who has attended a number of Community Council meetings in the past, explained that over the past month the Wardens Service had maintained a conspicuous presence in the area with 123 foot patrols to complement the mobile patrols.

Over that period, there had been some antisocial behaviour in and around Barshaw Park as well as the chronic issue of dog fouling, with irresponsible owners who neglect to clean up after their animals.

Members were also reminded of the Team Up to Clean Up initiative which appears to have a lasting impact around the town. This helps raise awareness of the scale of the problem that litter poses and residents seeing their neighbours out cleaning up local streets helps encourage others to participate in these community clean-ups. It may also make people think twice about dropping litter and inspire them to act responsibly. Accordingly, children are particularly encouraged to participate in such events Renfrewshire Council will support community clean-ups by providing bags, litter-pickers etc. and will uplift the rubbish collected by the volunteers.

Following a brief discussion of the points raised, the Chair thanked Mr McLaughlin for his input.

*[Brian McLaughlin left the meeting]*

*[Councillor Jeniffer Adam McGregor & George Adam MSP arrived at this point]*

### **4. PROPOSED DEVELOPMENT OF SURPLUS LAND AT DYKEBAR HOSPITAL**

Following on from the visit of Jamie Irvine (Bellway Homes) and Sharon Marklow (Renfrewshire Council) to the meeting in June, a further discussion took place regarding the Community Council's concerns over the adequacy of local infrastructure and services

to serve the existing population as well as the influx of families and individuals who will occupy the ongoing and prospective developments.

Concern was also expressed over the anticipated price of the properties once the emergent developments have been completed and about their affordability.

It was reported that the consultation event in June did not afford any real opportunity to explore these issues. However, it did come to light that there is also an ongoing development in Barrhead, which could contribute to further congestion on the Barrhead Road/Hawkhead Road/Arkleston Road corridor, en route to the M8.

A discussion then ensued with local Councillors and the MSP. Cllr McNaughtan explained that the outcome of the various consultation events as well as discussions that have taken place with Community Councils will have to be reported back as part of the planning process for consideration at the *Communities, Housing & Planning Policy Board*. He went on to suggest that while the developers involved in the consortium are aware of the Community Council's concerns, it might be worth also putting those on record with the NHS, in view of their interest as the owners seeking to dispose of the

Cllr McNaughtan confirmed that that he would arrange to obtain a contact e-mail address for the relevant contact at the NHS and it was agreed that the Secretary should contact them put on record the concerns that have been expressed about infrastructure and services.

George Adam suggested that if in due course the Community Council still has concerns over these issues then the Community Council can contact his office

The matter was continued for further consideration in due course.

## **5. MINUTES OF MEETING HELD ON WEDNESDAY, 6<sup>TH</sup> JUNE 2018**

While apologies had submitted by Catherine Scally for her absence from this meeting and those had been duly recorded in the minutes, it seems that her name had also been inadvertently recorded in the sederunt, suggesting that she had been present. The Secretary apologised for this oversight.

Subject to inclusion of this amendment, the minutes of the previous meeting were proposed as accurate by Andrew Ramsay and this was seconded by Gaynor Corry and the record of the proceedings was approved without dissent.

## **6. BUSINESS ARISING FROM MINUTES OF MEETING HELD ON WEDNESDAY 6<sup>TH</sup> JUNE 2018**

### ***HGV Strategy in Renfrewshire***

Cllr Sharkey explained that he is still trying to secure a meeting with an officer at an appropriate level to discuss Police Scotland's claimed feedback to Renfrewshire Council about developing an HGV Strategy for Renfrewshire. He went on to explain that he has

since written to the Chief Constable of Police Scotland explaining his concerns about the problems he has experienced in this regard. So far, he has only received a formal acknowledgment but confirmed that he would continue to press for a meeting with an appropriate officer at a local level and report back once that has taken place.

Once again frustration was expressed that despite the Council reaching a substantive decision back in 2012, the officers concerned do not appear to have acted to implement the decision of elected members.

As agreed previously, during the recess Graham Paterson had sent an e-mail to Councillor Adam-McGregor, summarising what had taken place back in 2012 so that she could look further into matters. A copy of that email had been circulated to members in advance of the meeting.

Councillor Adam-McGregor confirmed that she has made further enquiries and proceeded to read out a response she had received from Gerard Hannah Interim Head of Operations & Infrastructure at Renfrewshire Council, as follows: -

*"In terms of an HGV Policy/Strategy this is not something that has been pursued on a single issue basis. The Council has an approved Local Transport Strategy 2007 covering all modes of transport within the Council area. The Local Transport Strategy has again been refreshed in 2017, with a view to a new Local Transport Strategy being prepared in the future once the National and Regional Transport Strategies have been updated. It is anticipated that the National and Regional Transport Strategies will be published in the next 12 months.*

*From an HGV perspective the approach we continue to take from a strategy point of view is that each request would be considered on its own merits."*

A discussion took place during which dismay was expressed that Mr Hannah's response again does not explain the steps that were taken after it had been agreed to formulate a Renfrewshire-Wide strategy on HGV Movements. If the Council is unable to produce a copy of the Renfrewshire-Wide strategy on HGV Movements then an explanation is being sought as to why the decision to formulate such a strategy had never been followed through. Accordingly, Councillor Adam-McGregor agreed to make some further enquiries with a view to clarifying the position.

On a separate but related aspect, the Secretary confirmed that he had sent a further letter to J & M Murdoch reminding them that Arkleston Road is not a suitable route for their vehicles. As no response has been received and it was reported that their vehicles are still using the route, the Secretary confirmed that he would send a follow-up letter.

Accordingly, it was agreed to continue this item pending further feedback on this issue.

***McGills Bus Service Limited  
Curtailed of the No. 20 Route between Spateston and Gallowhill.***

The Secretary referred members to a response received from Ralph Roberts at McGills a few weeks after the June meeting.

Members were dismayed to note the terms of Mr Roberts' response, from which it was abundantly clear that the company is not going to take on board the community's concerns over their previous curtailment of the route.

This was particularly disappointing as the response appeared to ignore the fact that the alternative option of decreasing the frequency of the service in order to restore the full route had been suggested by Mr Roberts in the first place.

Councillor Sharkey explained that Renfrewshire Council's Audit & Scrutiny Board are currently considering the question of local bus services and whether those should again be subject to proper regulation as this might help renew the notion that bus operators are supposed to provide services that cater for local communities.

This was noted.

***Team Up to Clean Up - Proposed Clean-up Exercise in Whitehaugh/Spotless September Challenge***

Further to the earlier discussion regarding this exercise, members were referred to an e-mail that has since been received from Nicola Williamson, Senior Environment Coordinator, Environment & Communities about a further, proposed clean-up over the weekend of 28-30<sup>th</sup> September. This is intended to make neighbourhoods look better, to socialise and have a laugh with friends/neighbours and to reinforce the message of community spirit, demonstrating that the scourge of litter will not be tolerated.

Posters and fliers are available to promote local clean-up and Renfrewshire Council will supply groups with litterpickers, hoops, bags and vests and will also arrange for the litter collected to be removed after the event.

The Council has also organised an Appreciation Event to thank volunteers who are taking part, offering them an opportunity to meet one another, swap ideas and share experiences. The event will be on at Paisley Town Hall on 30<sup>th</sup> September. Organisers of events will automatically secure a place if they arrange a clean-up as part of the Spotless September Challenge.

The Chair suggested that as this coincides with the Community Council's intention to hold a clean-up in the Whitehaugh area, it might be worthwhile participating in this campaign. After a brief discussion it was agreed that as the Secretary would be unavailable, the Chair would make the necessary arrangements. Contact the local schools etc. to enlist volunteers and organise the necessary Public Liability Insurance. The Secretary reminded members that when this was looked into previously back in April, Keegan &

Pennykid, Insurance Brokers, had quoted £16.80 as a supplementary premium to cover the potential risks associated with such a clean-up.

It was agreed, without dissent, to approve disbursement of the supplementary premium and the Secretary passed to the Chair a copy of the e-mail from Keegan & Pennykid, so that she could contact them to arrange the necessary cover.

***Renfrewshire Council  
Changes to Waste Management Strategy***

The Chair explained that at the recent meeting of the Paisley North Local Area Committee, she had spoken with representatives from Environment & Communities who advised that they would be willing to deliver a presentation on the changes at a meeting of the Community Council.

Karen Anderson, the Council's Amenity Services Manager- Waste, will be in touch at the earliest opportunity to make the necessary arrangements.

This was noted pending further contact from the officer(s) concerned.

***E-mail from Anne McNaughton  
Renfrewshire Council  
Consultation with Community Councils on review of the "Scheme for the  
Establishment of Community Councils (2015)"***

Further to previous discussions regarding this issue, the Secretary advised that he had received additional correspondence from Anne, copies of which had been distributed in advance of the meeting.

In her first e-mail, Anne had reminded Community Councils that the Scottish Government has asked that a Complaints Procedure be included in the Scheme, though this has met with a mixed response from Community Councils in Renfrewshire.

Back in June, focus group meetings had been held with CC representative to look at proposals for amending the Scheme and thanks were extended to those who participated. At that time, the content of a possible Complaints Procedure was discussed and Anne had undertaken to provide a Draft Complaints Procedure and Guidance, a copy of which was attached.

At that time, Anne explained that she intended also to issue a short survey to capture Community Councils' views about the Complaint Procedure soon but stressed that at this stage in the review, no decision has been made to include a complaints procedure in the Renfrewshire Scheme.

Subsequently, a further e-mail was received from Anne advising that, as a matter of some urgency she needed to find out whether Renfrewshire Community Councils support or do not support the introduction of a Complaints Procedure.

The Secretary explained that as a response was required before 7th September, he had responded to Anne to let her know that when this issue was previously discussed back in June, no objections were mooted regarding the proposal to introduce a complaints procedure for Community Councils.

This was noted pending further developments.

### ***Review of Car Parking Provision and Charges in Zone 3***

Members were pleased to note that following consideration of the relevant factors, Renfrewshire Council has decided to abandon their earlier plan to introduce an annual charge for Residents' Parking Permits, albeit the increases in charges for on-street, metered parking will still be going ahead.

## **7. SECRETARY'S REPORT**

The Secretary then went on to report in relation to the following items; a copy of the relevant papers having been circulated to members in advance of the meeting: -

### ***Renfrewshire Community Council Forum***

Members were referred to correspondence that had passed between various Community Council representatives over the summer regarding various observations that had been put forward by John McElroy of Houston Community Council

In view of the somewhat limited feedback received from members at the time, no comments had been submitted by the Secretary in response to Mr McEvoy's observations, which have met with a mixed response from those who had replied.

However, separately David Williams, Secretary of the Forum., had contacted local Secretaries for examples of Council Departments failing to respond to Community Councils regarding issues raised by them. This was in order to raise these concerns at a forthcoming meeting with the Council Leader and the Chief Executive. In response, the Secretary had sent details of earlier correspondence with Environment & Communities regarding changes to the Council's Waste Management Strategy.

The minutes of the Forum Meeting held on 5<sup>th</sup> June were tabled for information. Those were duly noted.

A further meeting of the Forum took place last Tuesday, 4<sup>th</sup> September, and once the minutes were available.

As the Community Council's representative on the Forum and its Management Committee, Gaynor Corry, recapped on the discussions that have taken place with the Council regarding concerns over lack of communication with Community Councils.

In view of the concerns raised, Council officers are to be encouraged to use the telephone more to communicate with Community Councils.

Community Council correspondence is to be afforded the same attention as communications from elected members.

The authority's Chief Executive is to be informed if Community Councils encounter difficulties securing a response from Council departments.

An e-mail from the Service Coordination Manager within Environment & Communities has also since been forwarded by Mary McElhinney, as Chair of the Forum, with guidelines for future Community Council correspondence

Any planning enquiries should be addressed to:

***Sharon Marklow***

***e-mail: [sharon.marklow@renfrewshire.gov.uk](mailto:sharon.marklow@renfrewshire.gov.uk)***

All other enquiries for the Council should be directed to:

***Dorothy Kerr***

***e-mail: [dorothy.kerr@renfrewshire.gov.uk](mailto:dorothy.kerr@renfrewshire.gov.uk)***

By having the single point of contact this can ensure that all correspondence is logged, and responses issued to Community Councils timeously. It would therefore be helpful when contacting the Council, if Community Councils could include the phrase "Community Council Enquiry" in the subject line.

The Council is exploring the request for generic e-mail addresses to which to send correspondence and further information will follow in due course.

On a separate but related issue, Helen Dykes explained that she will be stepping down as the second representative so if anyone wishes to put themselves forward for this delegation, then they can do so at the AGM next month.

This was noted

***Letter from Stephen Whitton***

***Technician – Roads Development, Environment & Communities***

***The Renfrewshire Council (Paisley – East End) (Various Restrictions) (Lacy Street - Variation) Order 201\****

Members were referred to a letter received regarding this consultation in advance of publication of formal proposals.

As the response was due to be submitted by the end of July, the Secretary had responded to explain that the Community Council was in recess, so members have not had an opportunity to formally discuss the proposal.

However, being familiar with the locus, the Secretary had taken the opportunity to point out that pupils are no longer bussed to Williamsburgh Primary on a daily basis, so buses



are currently only used when school trips are organised. A bus might be required on a regular basis if any of the pupils require to use a wheelchair. However, it is understood that this is not an issue at the current time and, in any event, the first gate just round from East Lane seems readily accessible. Accordingly, the Secretary had suggested that the designated bus bay in Lacy Street could possibly be relocated to East Lane. This would free up space for at least another three short term parking bays. This might better fulfil the objective of “..... preserving or improving the amenities of the area through which the road runs”

This was noted pending the publication of the formal proposals.

***Letter from Elizabeth Alexander, Project Manager  
Renfrewshire Foodbank  
Acknowledgment of Donation***

Members were referred to the letter received from Elizabeth Alexander, Project Manager at Renfrewshire Foodbank acknowledging receipt of the donation amounting to £250 that was sent to them following the last meeting.

This was noted.

***Letter from Maurice Golden MSP  
Great British High Street Awards 2018***

Letter setting out details of the awards, which would see winners in each of the four Home Nations so there is a great deal of potential for High Streets here in the West of Scotland to succeed. There will be two categories of winner in Scotland: Champion High Street and Rising Star High Street.

The former is intended recognise the overall best high street while the latter will focus on the high street that is most ambitious in adapting and diversifying. In addition to these two categories, there will also be an overall UK winner announced. \_

Nominated high streets could also benefit from a visit from official teams who will carry out promotional work and organise activities for local shoppers and businesses.

Nominations were open until 22nd August. More about the awards can be found at [www.thegreatbritishhighstreet.co.uk](http://www.thegreatbritishhighstreet.co.uk).

This was noted

***E-mail from Anne McNaughton  
Renfrewshire Council  
Invest in Communities Online [@IRCommunities]***

Forwarded e-mail from the Council’s Economic Development Team, advising that Invest in Communities has launched two new social media pages on Facebook and Twitter.

Interested parties can find the latest updates and reminders on external funding sources, funding workshops and social enterprise information at the following locations

**Facebook: Invest in Renfrewshire – Communities**

<https://www.facebook.com/IRCommunities>

**Twitter: Invest in Renfrewshire – Communities**

<https://twitter.com/IRCommunities>

This was noted.

**E-mail from Community Councils Office**

**Renfrewshire Council**

**Glasgow Airport - Airspace Consultation Update – August 2018**

Members were referred to the e-mail from Mark Johnston, Managing Director at Glasgow Airport the terms of which are reproduced below

*“Earlier this year we conducted a 13-week consultation on proposals to modernise the departure flight paths currently used by aircraft from Glasgow Airport. There were two reasons why we had to do this:*

- 1. Our proposals formed part of an industry-wide initiative driven by our regulator, the Civil Aviation Authority (CAA), to modernise the UK’s airspace, including the airspace around Glasgow Airport.*
- 2 We were informed by our air traffic control provider, NATS, of its plans to replace the existing ground-based navigation equipment with a satellite navigation system.*

*The consultation closed on 13 April, however, as it drew to a close we were informed by the CAA of a change in policy which would alter how our proposals would be taken forward.*

*What hasn’t changed is the need to modernise our airspace and, together with NATS, we have been working closely with the CAA to understand the requirements of the new process. This will involve a second round of consultation which we envisage launching towards the end of 2019.*

*As part of the new process, local communities will again have the opportunity to engage with the airport to inform our proposals. Should they be accepted, the earliest point at which changes could be made to our flight paths would be 2021.*

*I must stress, the valuable feedback we gained from local communities earlier this year will play a vital role in shaping the next stage of the process.*

*We remain committed to growing Glasgow Airport responsibly and we want our local communities to continue to be part of that journey. It is for this reason that no changes have or will be made to Glasgow's airspace until we have sought your views as part of the new process.*

*As soon as we have confirmed a new consultation timeline with the CAA we will contact you with details on how you can participate."*

This was noted pending further feedback.

***E-Mail from Mark Campbell  
Communities, Housing & Planning Services, Renfrewshire Council  
Consultation on Renfrewshire new draft Strategic Housing Investment Plan  
2019/20 - 2023/24***

E-mail sent by Mark Campbell on behalf of Fraser Carlin, Head of Planning & Housing Services with details regarding this consultation and appropriate link to the consultation documents

It was noted that while the e-mail received had been dated 7<sup>th</sup> September, the closing date for the consultation had been set for 21<sup>st</sup> September.

Some concern was expressed that such a short consultation period for an important document does not afford groups, such as Community Councils, which tend only to meet on a monthly basis, adequate opportunity to consider its content and formulate a considered response.

Accordingly, it was agreed that to ask the Department if this could be borne in mind for future consultations.

Meanwhile, the terms of the draft Strategic Housing Investment Plan were noted.

***E-Mail from Anne McNaughton  
Renfrewshire Council  
Scottish Community Alliance : Community Learning Exchange***

E-mail explaining that the Community Learning Exchange, funded by the Scottish Government and administered by the [Scottish Community Alliance](http://www.scottishcommunityalliance.org.uk), aims to promote learning and the exchange of ideas between communities in Scotland. The Exchange will cover the cost of travel and subsistence for a community group to go and visit another community that is doing something of interest to them. The exchange will also cover the cost of a small 'hosting' fee paid to the organisation being visited to compensate them for the time and effort involved. The application process and reporting requirements are minimal.

Last year, Scottish Government agreed that the scope of the Exchange could be extended to include community councils. For more information please visit: <http://www.scottishcommunityalliance.org.uk/community-learning-exchange>

Any questions about the Exchange can be directed to [info@scottishcommunityalliance.org.uk](mailto:info@scottishcommunityalliance.org.uk)

This was noted.

***E-Mail from Anne McNaughton  
Renfrewshire Council  
Making Places Initiative 2018/2019***

Forwarded e-mail from The Improvement Service setting out information regarding this initiative launched by the Scottish Government.

The *Making Places* initiative is intended to encourage communities to positively and actively contribute to the development of their local places. Making Places represents a broadening of the charrette mainstreaming programme to support communities at all stages of their thinking.

Projects should demonstrate a strong emphasis on tackling inequality and will have a clear ambition to combat disadvantage through community activity and creative thinking.

The *Making Places* initiative offers two funding options:

- *The Place Standard Conversations Fund will support communities who are keen to develop their understanding of place and build their skills and confidence. To apply to this fund, please use the attached application form.*
- *The Community-led Design Fund will support communities to participate in and lead design events, such as workshops and charrettes.*

A prospectus is available from the Scottish Government website, which contains more information about the funding as well as examples of design processes and other guidance:

<https://beta.gov.scot/publications/making-places-initiative-2018-2018-prospectus-and-application-form/Making%20Places%20%20Prospectus%20document%202018%20%20Colour.pdf?inline=true>

The closing date for applications to the Community-led Design Fund (Making Places Initiative) is Friday, 28th September. The closing date for applications for the Place Standard Conversations Fund is 31 October 2018.

For more information, including details on how to apply, can be found here:

<https://beta.gov.scot/publications/making-places-initiative-2018-2018-prospectus-and-application-form/>

This was noted.

***E-Mail from Anne McNaughton  
Renfrewshire Council  
PAS Support for Local Place Plans and Community Engagements***

Forwarded e-mail from Chris Sillick, Research & Projects Officer, Planning Aid Scotland [PAS] regarding two new Scottish Government Funds

- [The Place Standard Conversations Fund](#)  
**Closing date: 31<sup>st</sup> October 2018**
- [Making Places – Community Led Design](#)  
**Closing date: 28<sup>th</sup> September 2018.**

These funds will support communities wishing to participate in and lead design events, such as community workshops and [charrettes](#). The funds particularly encourage applications from groups that can support the development of local place plans. Our organisation, [PAS](#), can help you with your submission and with delivery.

PAS are a volunteer led, charitable organisation, providing skills training and support for community groups, planners, elected members and public bodies, as well as to seldom-heard groups who often cannot readily engage in the planning system. In particular, we support community organisations to develop and deliver their own aspirations for place through local place plans. Their [Advice Service](#) offers free, impartial and confidential planning advice and their website carries a series of free [planning information sheets](#).

More information about how PAS can work with groups to deliver a local place plan or community engagement event can be obtained by contacting [chris@pas.org.uk](mailto:chris@pas.org.uk) or Julia Frost ([julia@pas.org.uk](mailto:julia@pas.org.uk)).

This was noted.

***E-Mail from Anne McNaughton  
Renfrewshire Council  
"Uncovering the Environment" Project at the University of Dundee***

Forwarded e-mail from Lynn Sharp at The Improvement Service setting out information regarding the "Uncovering the Environment" project launched by University of Dundee.

The project has been established to examine how the right of access to environmental information is utilised in Scotland, in particular seeking to identify whether the use of environmental information has led to changed outcomes in environmental decision-making processes.

As part of the research, the University would like to hear from Community Councils

The project has two separate surveys: the first survey is aimed at individuals and bodies which make use of the right of access to environmental information

[https://dundee.onlinesurveys.ac.uk/uncovering\\_the\\_environment\\_public](https://dundee.onlinesurveys.ac.uk/uncovering_the_environment_public)

while the second survey is aimed at public authorities which make environmental information available

[https://dundee.onlinesurveys.ac.uk/uncovering\\_the\\_environment\\_public\\_authority](https://dundee.onlinesurveys.ac.uk/uncovering_the_environment_public_authority)

Community Councils can participate in either survey as they see fit.

Any questions about the research should be directed to Sean Whittaker at [s.x.whittaker@dundee.ac.uk](mailto:s.x.whittaker@dundee.ac.uk)

This was noted

***E-mail from Gillian Beattie  
Renfrewshire Council  
Community Transfer Asset Roadshow - 28<sup>th</sup> September 2018***

E-mail from Gillian Beattie, Senior Asset Management Surveyor, regarding a Community Asset Transfer Roadshow which they are intending to host on Friday 28<sup>th</sup> September at The Tannahill Centre, 76 Blackstoun Road, Paisley

The event is in relation to Community Asset Transfer, the application process and how Renfrewshire Council are progressing applications from initial inception through to conclusion. In addition, they will be providing information on the Community Empowerment Fund launched on 1<sup>st</sup> July 2018. Representatives from DTAS / COSS, Engage Renfrewshire, Just Enterprise and funders such as Scottish Land Fund, Big Lottery etc will likely be in attendance

There will be a short introductory presentation followed by optional drop in workshop style events but also open access to meet with the representatives from the aforementioned agencies, who can answer any questions and provide advice to groups. This will allow groups to stay for as long or as short a time as they wish.

The roadshow is aimed at those groups with whom Renfrewshire Council is currently engaging and they are planning to run another roadshow at a later date and open it up to the communities as a whole. Details have still to be confirmed and will be circulated in due course.

This was noted.

***E-mail from Anne McNaughton  
Renfrewshire Council  
Public Processions***

E-mail advising that Community Councils as well as other community groups and individuals can now opt in to be notified details about proposed public processions and have their say or express concerns.

This was noted.

***E-mails from Anne McNaughton  
Renfrewshire Council  
Paisley Museum Reimagined***

Forwarded e-mails explaining that as part of the Paisley Museum Re-Imagined Project, Renfrewshire Leisure were running some drop-in sessions on Wednesday afternoons over the summer.

Paisley Museum Re-Imagined drop-in sessions Wednesdays, 1pm-3pm (18th, 25th July and 1st. 8th August)

These sessions will give visitors the chance to tell their stories about the museum. hear about the current plans for the redevelopment, talk to staff members at the Museum about their work, and feedback their thoughts and opinions.

<https://www.renfrewshireleisure.com/paisley-museum-re-imagined-drop-in-sessions/>

This was noted.

***E-Mail from the Fair Trade Steering Group  
Renfrewshire Council  
Fair Trade Steering Group Meeting – 29<sup>th</sup> August 2018***

Copy of e-mail accompanied by agenda and documents; Achieving Fairtrade Status, and Fairtrade Renewal. Both documents have been created following discussions with the Fairtrade Foundation.

The Achieving Fairtrade Status document provides an overview of the criteria and process which 'new' towns/villages/communities would be required to fulfil if they wanted to achieve Fairtrade status.

Also tabled for information was a copy of the minutes of the last meeting that took place on 18<sup>th</sup> April 2018

This was noted.

***Arrangements for 2018 Annual General Meeting***

Given that the Annual General Meeting is due to be held on 10<sup>th</sup> October it was agreed that in relation to the annual accounts for 1<sup>st</sup> September to 31<sup>st</sup> August 2018, the auditors will be Louise McDonald and Veronica Gallacher.

The Secretary went on to explain that following a recent change in his employment, regrettably, this could potentially have an impact on the extent to which he is able to continue to fulfil his role as Secretary. Accordingly, with this in mind, the AGM might be an appropriate opportunity to appoint his successor. He suggested that if anyone is interested in seeking nomination as Secretary then they should feel free to contact him over the next few weeks for an informal discussion of what the role entails.

In the event that no-one comes forward then the Secretary advised that he would be content to continue in the role until such time as his successor can be appointed. However, this would effectively be on a "Caretaker" basis as it might well be that, at some point in the future, he might have to step aside at short-notice.

The Secretary explained that if he has to stand down from that role, then he intends to remain a member of the Community Council, at least until the next election.

A brief discussion took place during which possible options were considered. This included paying someone from outwith the Community Council to note and produce the minutes.

It was also suggested that some of the other functions of the Secretary's role might possibly be delegated to other members.

Fortunately, Andrew and Jean Ramsay had already kindly undertaken to uplift the keys for the church from the Session Clerk's office and return those after the meeting. The Chair indicated that she would attend to this on such occasions that Andrew and Jean are unavailable; such as for the meeting in November.

The Secretary confirmed that he would be happy to prepare a brief note setting out the duties associated with the role. However, the Secretary's role has legal and constitutional significance so the extent to which the substantive duties can be delegated is limited. The role could effectively be split into that of Secretary and Minute-Secretary/Taker but the scope to fragment the substantive role much further is somewhat limited.

Following conclusion of the discussion, Councillor Sharkey proposed a Vote of Thanks to Robert Moore for his contribution to role as Secretary of the Community Council over the years.

## **8. TREASURER'S REPORT**

The Treasurer reported that the balance as per the statement issued on 22<sup>nd</sup> June 2018 stood at £4110.01, This was as forecast at the June meeting following clearance of cheque in respect of the donation to Renfrewshire Foodbank amounting to £250.

The Treasurer went on to remind members that as this was the first meeting of the new session, consideration should be given to making a further donation to Sherwood-Greenlaw Church for kindly accommodating regular meetings of the Community Council

Accordingly, Andrew Ramsay moved that the Community Council make a donation to Sherwood-Greenlaw Church in the sum of £250 as a gesture of gratitude. This was seconded by Robert Moore and was agreed unanimously. The Treasurer confirmed that she would arrange for a cheque to be issued for the agreed sum.

This was noted.



## 9. ANY OTHER BUSINESS

### ***74 Arkleston Road, Paisley***

It was noted that there appears to have been no further progress in relation to submission of retrospective planning/Building Control applications or enforcement action in relation to the unauthorised structures.

### ***87Arkleston Road, Paisley***

Concern was expressed about the deterioration around the exterior of this property which it was stated, is starting to resemble a junk-yard. This was noted by the Councillors present for further investigation.

### ***Children's Residential Unit at Arkleston Road***

John Bell reported that he had he had been delighted to attend the barbecue at the facility early in July with Catherine Scally and Councillor Sharkey. This was an opportunity to see first -hand the facility and the supportive and homely environment being afforded to the children in the Council's care.

The staff were commended for the fantastic job that they are doing to support and nurture these young people and the opportunity to see the facility as well as enjoying the food, had been very much appreciated.

This was noted.

## 10. DATE OF NEXT MEETING

Following conclusion of the business of the AGM on 10<sup>th</sup> October, a routine business meeting will take place.